

Notice for Guardians/Chaperones

Our institution/organization/school hereby officially announces that an agreement has been reached with the parents or guardians of the students who are going to Beijing, China to attend the 2019 International Students Summer Camp-Beijing.

2019 International Students Summer Camp- Beijing is sponsored by Beijing Municipal Education Commission (BMEC), organized by Beijing International Education Exchange Center (BIEE), and will be held in Beijing from July 15 to 24, 2019. The campsite is in Beijing No.80 High School, No. 16 Wangjing North Road, Chaoyang District, Beijing PRC.

During the summer camp (July 15 to 24), BIEE shall bear the cost of accommodation, local traffic, sightseeing tickets, Chinese culture experiences and other activities of the camp in Beijing. Other expenses unmentioned above should be self-paid.

BIEE provides a 10 days' free Chinese domestic traveling individual accident insurance for each camper. Any traveling insurance based on campers' own needs is suggested to buy in camper's own country. BIEE does not undertake the costs and responsibility of the sickness, personal injury and property damage, which are due to campers' physical cause, third-party infringement and any other causes not attributable to BIEE.

In the event parents or guardians cannot be reached in an emergency during the camp dates as shown in this notice, parents or guardians hereby give the permission to the physician or dentist selected by BIEE to hospitalize, to secure proper treatment and /or order an injection, anesthesia, or surgery for my child as deemed necessary. Parents or guardians also authorize the nurse on duty in International Students Summer Camp-Beijing to administer medical aid as required for illness or injury under a physician's orders.

The chaperones with the delegation, as the group leaders, are designated to be the guardian of students in the delegation and to take the guardian responsibility during the delegation's stay in Beijing.

Guardians/Chaperones promise that the delegation will follow the rules of the summer camp and teachers will take care of their students. Guardians/Chaperones and their students need to read following attachment carefully, and make sure that all terms and rules have been understood clearly.

BIEE reserves the right to explain the rules and terms of 2019 International Students Summer Camp-Beijing.

I acknowledge that I have carefully read, and agree to the Notice for Guardians/Chaperones and Notice for Leading Teachers/Chaperones, and that I have signed this document on my own free will.

Guardians(学生监护人签字):

Signature:

Date:

Chaperones(领队教师签字):

Signature:

Date:

(NOTE: Please read this notice and sign-up by students' Guardians & Chaperones, and send the scanned version to biesummercamp@biee.bjedu.cn before **3, 29, 2019**)

Notice for Leading Teachers/Chaperones

- Please cooperate with BIEE Staff and join leading teachers' meeting.
- Please pay attention to your students' physical and mental health, and should accompany students to hospital together with BIEE staff if necessary.
- Please understand that this camp do not provide customized services on food or living condition (except for muslim food). Please ensure your students do not have any physical or mental issues that need special cares before departure, since all campers have to take part in group activities during the camp.
- Please collect all the passports of your group and give them to BIEE staff for check-in process when you arrive in the Camp. All passports will be given back to leading teachers after check-in registration.
- Please keep the passports of your students well and remind students to keep their valuables well.
- Please inform your students of the schedules and gathering time for each day, and be punctual for group events.
- Please follow the night curfew and perform nightly room checks every day.
- Please communicate with students' parents if it is necessary.
- Please help counting your students while on the shuttle bus and gathering after visiting.
- Please make sure all your students are in the big group and follow local tour guide's route while traveling.
- Please ask your students to respect campers from other countries.
- Teachers should not lead their students to go out the camp without permission during summer camp. All the responsibilities would be take on by the leading teachers if he/she disobey the rule.
- Please respond appropriately to any kind of incidents if happened.
- Report to BIEE staff immediately if any emergencies occurred.